# A blue and black logo  Description automatically generated

# Volunteering Form 1

# To be completed by student and submitted via the Pathways area of [My Career](https://mycareer.newman.ac.uk). Further instructions can be found in the [Newman Volunteering Award Handbook](https://www.newman.ac.uk/knowledge-base/newman-volunteering-award/).

The Privacy Notice is located in the Newman Volunteering Award Handbook and you can also refer to the [Privacy Notice for Students – Careers Service](https://www.newman.ac.uk/privacy-notices/#blueprint_4).

|  |  |
| --- | --- |
| Name of Newman University Student: |  |
| Volunteering Organisation name & address: |  |
| Brief description of tasks, duties and responsibilities undertaken: |  |

**Number of hours of volunteering undertaken:**

|  |  |  |
| --- | --- | --- |
| Type of Activity | Date | Hours |
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| Total Number of Hours: |  |  |

I confirm that the information provided is accurate: Yes [ ]  No [ ]

Sign:

Print:

Date:

Once completed please upload this form to the relevant section of My Career – see handbook for further instructions.

Newman University Careers Service

careers@newman.ac.uk