# Research Committee

**The University's Committee Structure aims to put the University in a position of strength to deliver the evidence base that will enable us to engage with the OfS and its conditions of registration: OfS - advice-and-guidance.**

**Individual Committees are expected to utilise a range of indicators, quantitative and qualitative intelligence and horizon scanning that will enable them to monitor and review trends and spot (early on) any issues that may affect compliance. In doing so, they are empowered to drive and effect changes accordingly.**

## Purpose and Scope

The Research Committee advises Senate on matters of policy and practice related to research, scholarship, and consultancy. The Committee is responsible for advising on the allocation of University resources for research.

## Terms of Reference

- To advise Senate on research strategy and associated forward planning
- To monitor, develop and implement the University Research Strategy
- To consider and advise on organisational arrangements for the management and promotion of research and its impact
- To publicise and promote the research activities of the University as appropriate to relevant external bodies
- To formulate policies and procedures for the fostering of research, scholarship, and consultancy work
- To manage the allocation of funds and bidding processes for funding from the Research Budget
- To advise on the level of resources allocated centrally and on the distribution of such assigned resources for the stimulation of research, including support for early career researchers and staff development
- To exercise delegated responsibility from Senate for the oversight of Research Degrees Subcommittee in relation to academic standards in programmes leading to research degrees
- In conjunction with Library & Learning Services, to advise on policies and procedures for the protection of intellectual property rights and licensing agreements
- To coordinate the formulation of returns to outside bodies related to research and knowledge exchange
- To receive and consider the minutes and any recommendations of the Research Degrees Subcommittee and the Research Ethics Subcommittee
- To monitor the effectiveness of the Research Ethics Subcommittee.

<u>Reporting</u>

Senate

<u>Quoracy</u>

The Research Committee is considered quorate where there are at least 50% plus one members present.  Attendance of members will be monitored on an annual basis.

<u>Frequency of Meetings</u>

No fewer than three meetings and no more than five meetings in any academic year.

<u>Constitution</u>

The Chair to be the Deputy Vice Chancellor

<u>Membership</u>

*Ex officio:*

Deputy Vice Chancellor (Chair)

Director of Graduate School (Vice Chair)

Executive Deans of Faculty (or nominee)

Postgraduate Research Student Coordinator

Chair of the Research Ethics Subcommittee

Director of Learning, Teaching and Scholarship

*Nominated/ elected for a three year term:*

Up to three research active members of staff from each Faculty, including at least one early career research staff member and

Up to two readers / professors representing the constituent areas of research within the University

<u>Tenure</u>

For elected/nominated members: 3 years, with the possibility of nomination for a further 3 years (6 in total)

<u>Servicing & Arrangements for Papers</u>

Research Office Administrator (Graduate School)

Calendar of business

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| **September** | • Items for calendar for business to be added by Chair and Committee Secretary – reviewed and agreed at first meeting<br>• ToR to be reviewed and agreed at first meeting<br>• Call for papers for September meeting<br>• First meeting of the academic year |
| **October** | |
| **November** | |
| **December** | |
| **January** | • Call for papers for January meeting<br>• Second meeting of the academic year |
| **February** | |
| **March** | • Call for papers for April meeting |
| **April** | • Third meeting of the academic year |
| **May** | |
| **June** | • Call for papers for June meeting<br>• Fourth (and last) meeting of the academic year<br>• Committee to review and update as required ToR and Calendar of Business |
| **July** | |
| **August** | |