

MEMORANDUM



To:	All eligible PGCE / School Direct (tuition fee) students	Ref:	PGCE / School Direct (tuition fee) Training Bursary 2020-2021
From:	Finance Office	Date:	June 2020

Dear Student

PGCE / School Direct (tuition fee) Training Bursary 2020-2021

The Department for Education has set out guidelines to which ITT providers are obliged to comply. In order to receive a PGCE / School Direct (tuition fee) training bursary, a trainee must attend an eligible course and also be personally eligible.

As part of the online enrolment process you will be asked to sign a declaration to confirm that you have read, understood and comply with these criteria.

You will also be required to provide your bank account details. Payment of the training bursary will be made by BACS into your nominated bank account no later than the 5th of each month, commencing October 2020 to July 2021 inclusive.

Eligibility form for the Department for Education Initial Teacher Training Bursary

In order to receive a Training Bursary, a trainee must attend an eligible ITT course and also be personally eligible.

Eligible Course

To be eligible to receive a bursary, the trainee must be recruited to a qualifying postgraduate or undergraduate ITT course in England. A qualifying course must:

- lead, upon successful completion, to a recommendation, on behalf of the trainee, to DfE for the award of QTS;
- be delivered by an institution accredited by DfE as an ITT provider (which may be in partnership with a school for School Direct courses); and
- have been granted an allocation of places and/or permission to recruit from DfE, in accordance with the ITT allocations methodology for academic year 2020 to 2021. Lead school and ITT providers will only attract funding in the subjects identified in Annex A.

Payments

A training bursary is available to all eligible Home or European Union (EU) status trainee teachers on eligible post graduate routes in some subject specialisms leading to qualified teacher status (QTS) who hold at least a UK degree or equivalent with a minimum 2nd class honours.

For further information and details of bursary amounts please visit the Department for Education website:

[Bursaries and scholarships 2020/2021](#)

The bursary awards are not taxable; however they may be treated as capital income for the purposes of assessing income for trainees in receipt of state benefits, as with student maintenance loans.

Bursary / scholarship awards are paid in ten equal monthly instalments from October 2020 to July 2021.

To receive the bursary / scholarship payments, the trainee must:

- Be actively engaged on the ITT programme

Trainees must be present on the course on the first day of the month following their start date to be eligible to receive the first payment, and on the first of each subsequent month throughout the ITT programme to receive subsequent instalments.

Eligible trainees who withdraw / suspend from a course will be entitled to be paid the training bursary for each month up to, and including, the month in which they formally withdrew / suspended.

Failure to attend school placements and / or university or to communicate reasons for non-attendance may result in the suspension of bursary payments.

Personally Eligible

In order to be personally eligible for a training bursary, trainees must:

- be an “eligible” student for the provision of UK student support;
- be taking a qualifying postgraduate or undergraduate ITT course in England
- hold a UK first degree or equivalent;
- be notified by their ITT provider in writing that they are eligible;
- comply with the terms and conditions of the bursary scheme; including
 - promptly informing the ITT provider of any changes in bank account and address details
 - promptly informing the ITT provider of their intention to withdraw / suspend from the course
 - signing a declaration of understanding to the effect that they expect to seek a teaching post in England on successful completion of their course.
- not be in possession of, or eligible for, QTS;
- not be undertaking paid teaching work when receiving the bursary; and
- not be simultaneously undertaking any other ITT course, training scheme or programme leading to QTS

Trainees are **not** personally eligible if they

- Already hold QTS; or
- Are on a School Direct Training Programme (salaried)

Annex A: List of subjects eligible for a bursary

Primary with mathematics

Art and design

Biology

Chemistry

Classics

Computing

Design and technology – including engineering and food technology

English

Geography

History

Secondary Mathematics

Modern Foreign Languages

Music

Physics

RE

Business Studies

This list is exhaustive; DfE will not provide bursaries for any subject that does not feature in this list.