

Freedom of Information Act Disclosure Log 2011

Date Received	Newman Ref	Information Requested	Response to Request
17 January 2011	FOI/11/01	Correspondence about the website AcademicFOI and its proprietor. Copy of file retention/destruction policy.	Part of request dealt with as a Subject Access Request under Data Protection Act. Information released with some exemptions (Section 40). Newman's Records Management Paper is available on the website: http://www.newman.ac.uk/info/?pg=2289
24 January 2011	FOI/11/02	1). Pass/fail rate of Primary PGCE courses 2). Number of places left on the course.	Pass rate for primary Professional Graduate Certificate in Education is 83%. Information about places left on course was not available as TDA numbers had not been confirmed at time of request.
1	FOI/11/03	1). Access/ID card policy 2). Do we charge for replacement cards? 3). What software is used for ID cards? 4). What printer is used for ID cards?	Policy is available on our website: http://www.newman.ac.uk/Policies/?pg=854 Students are charged £10 to replace lost cards. Cards are produced using Securit 5500 software. Cards are printed via the Zebra ZXP Series 8.
8 February 2011	FOI/11/04	Information on the Board of Governors, including information on their most recent paid employment.	Part of the request for information was exempt under Section 21 as it was publicly available: http://www.newman.ac.uk/info/?pg=473 . Other aspects of the request were exempted under Section 40(2) relating to personal information. Governors' employment histories were varied, with backgrounds in higher education, Catholic education, law, company directorships, ministry, accountancy and consultancy services.
10 February 2011	FOI/11/05	Information on the Principal's salary, expenses and benefits	For the period January 2010 – December 2010 the Principal's salary, expenses and benefits were: <ul style="list-style-type: none"> • Annual salary – £127,508 per annum (plus £3,000 ERA) • Expenses – £366.45 (for public transport – trains, underground and taxi fares) • Pension contributions – Employee: £8,319.96 (paid from his annual salary), Employer: £18,330 • Free accommodation – Use of the University College flat, use very occasional (5/6 times per year), not charged for this. • Other benefits – N/A
11 February	FOI/11/06	Information on TRAC data	We do not hold the TRAC data requested as we claim a dispensation due to the level of our research activity.
14 February 2011	FOI/11/07	Information on environmental management and sustainability initiatives	Parts of this response are available on the Green League website . For a copy of the full data sent to the Green League, please contact the Information Officer.
15 February 2011	FOI/11/08	1). Dates when the 2010/11, 2011/12 and 2012/13 prospectuses were available.	1). Newman University College does not keep a record of the exact date that prospectuses become available, although:

		2). Will the 2012/13 prospectus include details on fees for undergraduate courses?	<ul style="list-style-type: none"> • Our prospectus was available for the 2010/2011 academic year in February 2009 • Our prospectus was available for the 2011/2012 academic year in February 2010 • Our prospectus will be available for 2012/2013 academic year during February 2011. <p>2). Our 2012/2013 prospectus will not include details of the cost of undergraduate degree courses but the information will be on the website as soon as it is available and all applicants will be made aware of our fees and financial support packages such as scholarships well before they need to select their university.</p>
3 March 2011	FOI/11/09	<p>1). Person responsible for HR</p> <p>2). Number of current vacancies open</p> <p>3). What recruitment provider do you use to fulfil these vacancies?</p> <p>4). Annual spend on recruitment agencies</p> <p>5). Details of the person responsible for recruitment of tutors for apprenticeships and skill-based training.</p>	<p>1). Giosi Birkett (Director of HR)</p> <p>2). Four</p> <p>3). We do not use a recruitment agency</p> <p>4). N/A</p> <p>5). We do not recruit tutors for apprenticeships or skills-based training as we are a University College for Higher Education, not a Further Education college.</p>
3 March 2011	FOI/11/10	The settlement costs, and legal advice or expenses costs incurred between 1 January 2008 to 31 December 2010 to resolve disputes either prior to or after an Employment Tribunal.	No members of staff were involved with disputes during this period. No legal or settlement costs were therefore incurred.
6 March 2011	FOI/11/11	<p>1). How many staff are fully funded research staff?</p> <p>2). How many of these carry out teaching work?</p> <p>3). How many hours per week would fully funded research staff who also teach spend on preparation, lecturing, tutorials and marking?</p> <p>4). List the research councils/clients that have paid during 2010 for fully funded research staff who also teach.</p>	<p>1). Newman has one fully funded member of research staff. This is a part-time post (0.4 FTE)</p> <p>2). The fully-funded member of research staff does not carry out teaching work.</p> <p>3). N/A</p> <p>4). N/A</p>
7 March 2011	FOI/11/12	In the period 1 st January 2008 to 31 st December 2010, how much was spent on legal advice or expenses in considering or bringing libel or defamation actions against current or former members of staff or media outlets in which their comments appeared?	Newman University College spent nothing (£0) on legal advice or expenses in considering bringing libel and defamation actions against current or former members of staff or media outlets in which their comments appeared, or for any other reason. We do not have an in-house legal team.
16 March 2011	FOI/11/13	<p>1). Does the university charge for guests of graduands to attend graduation ceremonies?</p> <p>2). What is the price of a guest ticket for 2011?</p> <p>3). What was the price for a guest ticket for 2010 ceremonies?</p> <p>4). What was the price for a guest ticket for 2009 ceremonies?</p>	<p>1). Newman University College charges guests of graduands to attend the ceremony.</p> <p>2). Ticket prices for 2011 are to be confirmed but are likely to be in the region of £20.</p> <p>3). The cost of guest tickets for 2010 was £17.50</p> <p>4). The cost of the guest ticket was £15 + VAT for 2009.</p>

		<p>5). Is there a concession for child guests? 6). What is the total cost of summer graduation ceremonies? 7). What percentage of graduands attended their graduation ceremony last year? 8). How many guests can each student bring?</p>	<p>5). Concessions for child guests are being considered. 6). The total costs of ceremonies were £60,000, which generated no profit. 7). In 2010, 69% of graduands attended the ceremony. 8). There is no cap on the number of guests a graduand can bring.</p>
25 March 2011	FOI/11/14	<p>1). Please provide a copy of current pay and grading structure 2). Please tell us the minimum spine point, progression threshold spine point and maximum spine point for the following roles: Junior Researcher, Researcher, Junior Lecturer, Lecturer, Senior Lecturer, Professor. 3). When was agreement reached on the implementation of the 2003 Framework 4). When did new pay and grading structure based on the 51 point pay spine come into effect? 5). Was job evaluation implemented using HEAR, Hay or something else? 6). As a result of job evaluation did any academic or research staff have pay protection (red-circling?) 7). As a result of job evaluation were any academic or research staff green-circled? 8). When was the most recent Equal Pay Audit for academic or research staff? 9). When is the next Equal Pay Audit for academic or research staff due?</p>	<p>1). The Single Pay Spine is publicly available: http://www.newman.ac.uk/info/FOI/?pg=1711 2). The Single Pay Spine shows the minimum, progression threshold and maximum spine points for the following roles: Junior Researcher (AC1) Researcher (AC1), Junior Lecturer (AC1), Lecturer (AC2) and Senior Lecturer (AC3). The role of Professor is outside of the Framework Agreement. 3). November 2005 4). November 2005 5). HERA 6). No 7). No 8). April 2009 9). 2011</p>
30 April 2011	FOI/11/15	Details of undergraduate students admitted from UK schools on 2008-09, including DCSF codes, school name, course ID and gender.	Statistical breakdown of information provided - contact the Information Officer for a copy of the spreadsheet.
9 April 2011	FOI/11/16	Information on the classification on full-time courses, how this aligns with Council Tax classification and number of students attending a full time course.	Information provided can be found on What Do They Know Website: http://www.whatdotheyknow.com/request/council_tax_exemption_regulation_85#outgoing-124868
12 April 2011	FOI/11/17	Information on Access Agreement submitted to OFFA and fees agreed for 2012/13	This information was exempt under section(s) 43 and 22 of the Freedom of Information Act and was therefore withheld at the time of the request.

2 May 2011	FOI/11/18	Information on Principal's expenses, payments additional to salary and pension contributions during the last three years.	<p>Our previous Principal, Pamela Taylor was paid a bonus of £5,000 in November 2007. Contact the Information Officer for a copy of the expenses spreadsheet.</p> <table border="1" data-bbox="1102 164 1845 603"> <thead> <tr> <th>Period</th> <th>Pension Contributions</th> <th>Expenses</th> </tr> </thead> <tbody> <tr> <td>Sept 07 – Aug 08</td> <td>£16,558.05</td> <td>£4,542</td> </tr> <tr> <td>Sept 08 – Aug 09</td> <td>£18,487.45</td> <td>£3,513.21</td> </tr> <tr> <td>Sept 09 – Jan 10</td> <td>£6,918.95</td> <td>£1,581.79</td> </tr> <tr> <td>Jan 10 – Aug 10</td> <td>£11,562.00</td> <td>£259.25</td> </tr> <tr> <td>Sept 10 – May 11</td> <td>£13,889.45</td> <td>£227.68</td> </tr> </tbody> </table>	Period	Pension Contributions	Expenses	Sept 07 – Aug 08	£16,558.05	£4,542	Sept 08 – Aug 09	£18,487.45	£3,513.21	Sept 09 – Jan 10	£6,918.95	£1,581.79	Jan 10 – Aug 10	£11,562.00	£259.25	Sept 10 – May 11	£13,889.45	£227.68
Period	Pension Contributions	Expenses																			
Sept 07 – Aug 08	£16,558.05	£4,542																			
Sept 08 – Aug 09	£18,487.45	£3,513.21																			
Sept 09 – Jan 10	£6,918.95	£1,581.79																			
Jan 10 – Aug 10	£11,562.00	£259.25																			
Sept 10 – May 11	£13,889.45	£227.68																			
5 May 2011	FOI/11/19	Information on unpaid and overdue library fines during the academic years 2008-9 and 2009-10, and the total amount of fines which remain outstanding (unpaid).	<table border="1" data-bbox="1102 639 1845 818"> <thead> <tr> <th>Academic year</th> <th>Total amount of fines issued</th> <th>Total number of fines</th> </tr> </thead> <tbody> <tr> <td>2008-09</td> <td>£34,012.10</td> <td>23,947</td> </tr> <tr> <td>2009-10</td> <td>£28,566.15</td> <td>19,896</td> </tr> </tbody> </table> <p>To explain the total number of fines – one person may return 7 items and have fines issued for 5 of the items. This would be counted in the above figure as 5 fines.</p> <p>During 2008/9 we received £28,791 in fine payments and £27,476 in 2009/10. However, these fine payments include:</p> <ul style="list-style-type: none"> a) money relating to fines incurred in other years (eg incurred by the student in their first year but paid in their second or third year) b) other items classified as fines income for financial purposes, such as the replacement of lost or missing books <p>Please note that although a fine may be issued in 2009/10, the money may be taken in subsequent years (ie. paying fines on return after summer, or just prior to graduation).</p> <p>In addition, some fines are officially waived due to illness, bereavement or other personal circumstances.</p>	Academic year	Total amount of fines issued	Total number of fines	2008-09	£34,012.10	23,947	2009-10	£28,566.15	19,896									
Academic year	Total amount of fines issued	Total number of fines																			
2008-09	£34,012.10	23,947																			
2009-10	£28,566.15	19,896																			
29 May 2011	FOI/11/20	Percentage of students enrolled at Newman in 1996 and 1997 on the PE QTS course with	No students with qualifications from West Herts College enrolled on the PE QTS course in 1996 or 1997.																		

		<p>qualifications from West Herts College and number that gained a 2:1 or 2:2 with QTS.</p>	
7 June 2011	FOI/11/21	<p>1). Since 2006, what specific guidance have you been issued with in respect to preventing radicalisation on campus and on what material staff and students must not possess with respect to Section 7 and 58 of Terrorism Act 2000?</p> <p>2). What steps have you taken to implement any specific guidance?</p> <p>3). How many times since 2006 have you met with representatives of the Home Office, Ministry of Justice, local PREVENT group, Police and the Regional Counter Terrorism Unit to discuss the prevention of radicalisation?</p> <p>4). Since 2006, how many students, members of staff and student societies have you investigated due to concerns raised about their alleged radicalisation or concerns raised about their possession of material likely to be useful to a person committing or preparing an act of terrorism?</p> <p>5). Since 2006, how many times have you been so concerned about the behaviour of a member of staff, a student or society with respect to radicalisation that you have contacted the police.</p> <p>6). Since 2006, what training have you given to staff or students to help them identify individuals who may have become radicalised while working or studying?</p> <p>7). Since 2006, what steps have you taken to ensure that staff and students do not publish any material or make public any statement that might potentially encourage or glorify acts of terrorism either in the UK or overseas?</p> <p>8). What procedures do you have in place to ensure external speakers do not encourage or glorify acts of terrorism while visiting your campus?</p> <p>9). Since 2006, how many times have you intervened to prevent an individual from speaking on campus due to concerns that they may encourage or glorify acts of terrorism?</p>	<p>1). Guidance has been received at Project Griffin events and meetings with the police force.</p> <p>2). Leaflets for the anti-terrorism hotline have been distributed to students. We are in the process of developing a risk assessment analysis. Security staff have been briefed.</p> <p>3). Approximately 3 meetings were held with police but these were not specifically about campus radicalisation.</p> <p>4). None</p> <p>5). None</p> <p>6). Several members of staff have attended Project Griffin training.</p> <p>7). All staff and students have to abide by the regulations concerning proper use of our IT facilities if they are using University College facilities to make any statements. This covers defamatory or inflammatory statements. Our disciplinary regulations would also cover such statements, so any attempt to publish anything of this kind would be followed up by a disciplinary investigation.</p> <p>8). Room bookings for events involving external speakers or bodies are vetted for potential problems, and advice sought from the police if necessary. The Chaplain attends any events organised by SU societies involving speakers. This ensures that an intervention can be made if necessary. Speakers attending as part of Staff Research Seminars are accompanied by a member of staff.</p> <p>9). None</p>

		<p>10). Since 2006, what is the total number of staff, external speakers and students that your institution has investigated due to concerns raised about alleged encouragement or glorification of terrorism?</p> <p>11). Since 2006, with respect to terrorism related modules taught at your institution, have you at any time reviewed either the course content or reading list of such modules?</p>	<p>10). One – the police were able to confirm that they had no concerns about this person.</p> <p>11). We do not teach any terrorism related modules as such although aspects of our Theology, Education Studies and History courses touch upon terrorism, political violence, 9/11 and Islam. We have reviewed the modules as part of normal processes. Specifically, we undertook a full-scale review of both the CH and SH Theology programme during the academic year 09/10 because we were due for periodic review.</p>
7 June 2011	FOI/11/22	Numbers and any appropriate details of any student suicides at Newman over the last five years.	There have been no student suicides at Newman in the period concerned.
7 June 2011	FOI/11/23	<p>1). Does Newman use meat that HAS NOT been electrically stunned prior to slaughter?</p> <p>2). If so, what varieties of meat?</p> <p>3). Is the meat clearly labelled as having NOT been electrically stunned prior to slaughter at the point of sale to consumers?</p>	<p>1). Yes, Halal-certified chicken breasts.</p> <p>2). Chicken</p> <p>3). The halal certificate is displayed on the canteen wall.</p>
7 July 2011	FOI/11/24	How much Regional Development Agency/Growth Funding has Newman received since 2008?	Newman has not directly received any RDA/RGF funding although approx £20,000 was received via Wolverhampton University which had received this from Advantage West Midlands.
16 August 2011	FOI/11/25	Information on the collection, transportation and disposal of clinical and hazardous waste, including contractual information related to this and annual tonnage of waste streams.	The only clinical waste Newman disposes of is Sharps. The hazardous waste streams we dispose of includes paints, oils, asbestos and a small amount of chemicals. There are no contracts in place as each load is tendered separately on an ad-hoc basis. Spend last year was £3,000 and the annual tonnage is 0.5 tonnes.

31 August 2011	FOI/11/26	<ol style="list-style-type: none"> 1). Spend on business travel and subsistence for 09/10 and 10/11 financial years. 2). Preferred travel agency 3). Dates on which current contract with travel agency ends. 4). Do you allow the use of business class/first class travel? What are the rules governing its use? 5). Do you use any online booking tools? 6). Do you measure travel carbon emissions from business travel? What were your emissions for the 09/10 and 10/11 financial years? 7). Do you use a corporate or procurement card for travel and subsistence spend? 8). What was the spend on these cards in 09/10 and 10/11 financial years? 	<ol style="list-style-type: none"> 1). Newman spent £147,777 & £142,234 on travel and subsistence for academic years 2009/10 and 2010/11 respectively. 2). Newman's preferred travel agency is the Co-op Travel, 3). There is no contract in place, as we use Southern Universities Purchasing Consortium contract and the term is currently being re negotiated by SUPC. 4). Our Expenses Policy states that standard class should be used other than in exceptional circumstances (i.e. it is cheaper in business/first class). It is available via our website: http://www.newman.ac.uk/info/?pg=2281 5). Ad hoc flights/accommodation are booked online. 6). For 09/10, carbon emissions from travel by car was 67,000 business miles, which is equivalent to 21,000kg of CO2. We have not yet calculated figures for 10/11 but are planning to calculate the emissions for all modes of travel in the future. 7). We use the Nat West GPC card used to procure flights/hotel bookings. 8). A Section 12 exemption was applied as we cannot easily separate out spend on Procurement Cards; although during academic year 2009/10, £645.59 was spent in relation to the Principal's travel and subsistence via a procurement card. The Principal did not incur any travel or subsistence costs via a procurement card in 10/11.
8 September 2011	FOI/11/27	<ol style="list-style-type: none"> 1). How much weight, relatively, will the university put on AS level results and predicted grades when assessing undergraduate applications for 2012 entry? 2). How does this policy differ from last year? 3). How does the university policy vary between state schools and independent schools? 4). What steps have been taken by the university to inform applicants about the policy? 5). Is there a policy or practice to make different offers to applicants according to their AS level results or predicted grades? 	<ol style="list-style-type: none"> 1). We do not assess applicants on the basis of their AS results or predicted grades – we make offers on the basis of the <u>entry requirements</u> of the course. In some cases, such as on Initial Teacher Education courses, applicants are expected to pass literacy, numeracy and interview tests as well as meeting non-academic requirements (CRB and Fitness to Teach) – if the applicant does not pass these aspects, we are unable to offer them a place at Newman. 2). N/A – No difference 3). It does not - Newman treats all applicants fairly, and we are proud of our widening participation success, with 99.4% of students being from state schools. 4). Our entry requirements and Admissions Policy are accessible via our website. 5). No
12 October 2011	FOI/11/28	Information on senior officer roles and IT software.	<p>The information about senior staff roles is exempt under Section 21 of the Freedom of Information Act (FOIA), because the information is accessible on our website: http://www.newman.ac.uk/staff_contacts/index.asp?SDL=A&CAT=GSC</p> <p>The names of the Vendors and application names for the following systems are:-</p> <ol style="list-style-type: none"> a) Finance General Ledger (e.g. Oracle Financials, Agresso)- CAPITA: APTOS b) Planning/Budgeting (e.g. Excel, SPSS, component of Ledger system) – CAPITA:

			<p>APTOS; ADEPT SCIENCE SPSS; MICROSOFT: EXCEL</p> <p>c) Human Resources (Personnel/payroll e.g. iTrent, Resourcelink, HR-Pro) – MIDLNAD HR: TRENT - iTRENT</p> <p>d) Performance management (e.g. Covalent, Corvu, Inphase. This software has typically recorded your National, Local and Partnership Indicators) MICROSOFT: Sharepoint</p> <p>e) The Corporate Business Intelligence reporting tool (e.g. Cognos, Crystal, Business Objects) – VIGLEN: Crystal Reports - Business Objects</p>
17 October 2011	FOI/11/29	<p>1). What do we currently do with our waste electronic or electrical equipment?</p> <p>2). Do we pay to dispose of this equipment? If so, how much is the cost per annum?</p> <p>3). Is the disposal of our waste/electronic equipment governed by a contract? If so, when does the contract period come up for renewal?</p> <p>4). What steps would an organisation need to take to be considered to provide a free clearance service for our waste and electrical equipment?</p>	<p>1). We tender our work out on a two quote system, but most of the items have been stripped by us for recycling and maintenance, so are no good for reuse (lighting systems, pcs, monitors are all stripped to make repairs to other items).</p> <p>2). No, we are normally paid for our WEEE waste.</p> <p>3). No, we tender. Most items are sold directly to scrap recyclers where we can obtain revenue for the items.</p> <p>4). Free clearance is not an option (as we generate an income from recycling) and we do not currently plan to invite anyone to tender for these items.</p>
28 October 2011	FOI/11/30	<p>1). As at 31 July 2011, and as at 31 July for each of the previous four years, how many staff were directly employed in your HR (personnel) department and what were their formal roles/job titles?</p> <p>2). As at 31 July 2011, and as at 31 July for each of the previous four years, what was the total payroll cost for your HR personnel, including pensions and employers' NI contributions.</p>	<p>1). 31st July 2007: Five staff directly employed: Director of HR, Acting Head of Personnel, HR Advisor, Health & Safety Officer (part time, 0.6FTE), and HR Assistant (part time, 0.4FTE). 31st July 2008: Four staff directly employed: Director of HR, HR Advisor, Health & Safety Officer, and HR Assistant. 31st July 2009: Seven staff directly employed: Director of HR, HR Manager, HR Advisor, HR Advisor (maternity cover), Equality & Diversity Officer, Health & Safety Officer, and HR Assistant. 31st July 2010: Five staff directly employed: Director of HR, HR Manager, HR Advisor, HR Administrator, and HR Assistant. 31st July 2011: Six staff directly employed: Director of HR, HR Manager, HR Advisor, Health & Safety Officer, HR Administrator, and HR Assistant.</p> <p>2). Yearly total spend at 31st July 2007: £98,177.87 Yearly total spend at 31st July 2008: £96,374.11 Yearly total spend at 31st July 2009: £142,288.79 Yearly total spend at 31st July 2010: £141,355.34 Yearly total spend at 31st July 2011: £183,035.13</p>

8 November 2011	FOI/11/31	Information on the number of students found cheating and outcome of any disciplinary	Information provided. Contact the Information Officer for a copy of the spreadsheet.
11 November 2011	FOI/11/32	<p>1). How many people within your institution are primarily responsible for dealing with information compliance issues, specifically Freedom of Information requests?</p> <p>2). What is the annual salary of these staff (Please provide salary grades/scales)</p> <p>3). How many Freedom of Information Requests have you received per academic year (September 1st to August 31st) for the following years – 2011, 2010.</p> <p>4). How many Internal reviews have been carried out in the same period?</p> <p>5). How many FOI requests have been referred to the Information Commissioners Office following an internal review for the same period?</p> <p>6). How much has been spent on external legal fees (Solicitors, advocates, consultants, etc.) to deal with freedom of information requests, including internal reviews and cases referred to the Information Commissioners Office or Tribunals?</p> <p>7). How many Freedom of Information requests have been referred to your Publication Scheme? I.e. directing the requestor to the Publication Scheme in order to respond to a request.</p> <p>8). How many 'hits' or views has the Publication Scheme on your institution's website received per academic year - (September 1st to August 31st) for the following years – 2011, 2010.</p>	<p>1). One – Information Officer (full-time). Responsibilities include managing the FOI website, Publication Scheme, responding to requests and providing training in relation to this. Please note that the FOI responsibilities are only one aspect of the Information Officer's job. Other duties include managing the University College Calendar of events, ensuring the website is up-to-date, running an internal news service for staff and students and maintaining the official document archive.</p> <p>2). The position of Information Officer is at Grade 6/6a (£24,370 - £29,972).</p> <p>3). Academic Year 2009/10: 39 requests Academic Year 2010/11: 34 requests Academic Year 2011/12 to date: 6 requests</p> <p>4). None</p> <p>5). None</p> <p>6). £Nil</p> <p>7). In total, 11 requests have been referred to information that is already publicly available via the University College website. However, in all of these cases, the FOI requesters were also requesting information that was not available via the Publication Scheme and this was provided.</p> <p>8). For academic year 2009-10: 167 views of the FOI main page which contains the PDF Publication Scheme (http://www.newman.ac.uk/info/FOI/?pg=848) For academic year 2010-11: 133 views. For academic year 2011 to date: 29 views. We</p>

			<p>also host a web-based version of the Publication Scheme (http://www.newman.ac.uk/info/FOI/?pg=1708, and the index received the following number of hits:</p> <p>For academic year 2009-10: 19 views For academic year 2010-11: 11 views. For academic year 2011 to date: 0 views.</p>
15 November 2011	FOI/11/33	<ol style="list-style-type: none"> 1. Number of employees in your organisation. 2. Number of employees using the childcare voucher scheme 3. Current childcare voucher scheme provider 4. Current service charge of your childcare voucher scheme 5. Do you use a framework agreement to choose your childcare voucher provider? 6. If yes, can you please supply me with the name of the framework agreement? 7. Renewal date for childcare voucher scheme contract (if applicable) 8. Will Newman University College go through a tender process when renewing the contract to choose a voucher provider? 	<ol style="list-style-type: none"> 1. 315 2. 12 3. Computershare Voucher Services 4. 6.5% plus VAT 5. No 6. N/A 7. Following a search of our paper and electronic records, I have established that this information is not held by Newman. 8. Section 1 of the FOIA gives an applicant the right to access recorded information held by public authorities at the time the request is made and does not require us to answer questions, provide explanations or give opinions unless this is recorded information held. However, Newman would follow any legal requirements with regard to tendering.
16 December 2012	FOI/11/34	Information related to PhD research supervision.	The information was provided to the requester. Contact the Information Officer for further details (elements of this will be exempt under Section 40 (2) of the DPA).