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| https://sharepoint.newman.ac.uk/supp/marketing/Staff%20photos/Newman%20University%20Logo%20Centered.jpg | **Primary Cause for Concern Action Plan****Academic Year 2018-2019** |

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| --- | --- | --- | --- |
| Trainee’s Name: |  | Class teacher (CT): |  |
| Year of Entry: |  | School-Based Tutor (SBT): |  |
| School: |  | Partnership Tutor (PT): |  |
| **Issue date of** **Cause for Concern:** |  | **Review date:**[5 working days after completion of this document] |  |

|  |  |
| --- | --- |
| **Current Strengths** |  |

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| **Current areas for development** |
| **Targets to be addressed** | **Related Standards/ Code of Prof. Conduct** | **Action to be taken** **by the trainee** | **Additional Support from school based tutor and/or other school staff** |
|  |  |  |  |

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| https://sharepoint.newman.ac.uk/supp/marketing/Staff%20photos/Newman%20University%20Logo%20Centered.jpg | **Primary Cause for Concern Action Plan****Academic Year 2018-2019** |

**Review of Cause for Concern Action Plan**

Date of Review Meeting:

|  |  |  |
| --- | --- | --- |
|  **Targets to be Reviewed**  | **Targets Met?****(YES/NO)** | **Evidence to confirm the target(s) have been****met/not met** |
|  |  |  |

|  |
| --- |
| **For Completion at Review Meeting** |
| **Status of work of trainee** | Not Meeting the Standards | Meeting the Standards |
| Beginning | Consistently |

* If the trainee has met the targets set on the cause for concern and demonstrated sufficient progress, page 2 to be completed and emailed to the Faculty of Education Office

(email to: m.p.bayliss@newman.ac.uk).

* If the trainee has not met the targets or demonstrated sufficient progress [not meeting the standards] the PT/SBT will discuss ending the placement and awarding a fail grade.