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| **Focus/ When** | **Content** |
| **Essential (generic):**    Being a Birmingham Newman Mentor  Wed  27th Sept  4.00 – 5.30pm  School Direct (Online) | 2023-4 Birmingham Newman Mentoring (briefing, curriculum, being a mentor in SE1)   * Role of a Birmingham Newman Mentor * The curriculum and the ITT CCF * Using Big Questions * NCCAT * Target setting and feedback - Purpose, practice, impact, issues * Trainee Teacher Recruitment, interview process and questions. |
| Wed 4th Oct  3.00-5.00pm  Core (Face to face) |
| Autumn Term  2023 | October (sent ahead of SE1 commencement):   * Video- starting placement, changes from last year * Dates for Calendar * SGP761: The first assignment; Protected Characteristics. * Mentor training roundup from training on 4th October. * Microsoft Teams and document sharing. * Documentation snapshot: Weekly reflections/Mentor * Placement meeting form. * Focus week (ITAP pilot): Students reflecting on 'teacher identity'.   November:   * Video Update: MPR/EPR process and observation forms. * Dates for the Calendar. * Virtual mentor drop-ins. * Reminder of Stage 1 expectations. * Mid-point and end-point review process. * Documentation snapshot: Lesson plan.   December:   * Video Update: End of placement details, thank you!. * Dates for the Calendar. * E-portfolio; stage 1 expectations/evidence |
| Wed 17th Jan 2024  4.00 – 5.30pm  School Direct (Online) | Stage 2 and second school placement   * Role of a Stage 2-3 Birmingham Newman Mentor * NCCAT – stage 2/3 * Holding difficult conversations, the importance of clarity with target setting * Raising concerns and working with the provider * Review curriculum and Big Questions |
| Wednesday 24th Jan 2024  3.00-5.00pm  Core (Face to face) | Stage 2 and 3 - moving from SE1 to SE2   * Stage 2 and second school placement * Role of a Stage 2-3 Birmingham Newman Mentor * NCCAT – stage 2/3 * Holding difficult conversations, the importance of clarity with target setting * Raising concerns and working with the provider * Review curriculum and Big Questions |
| Ongoing | * Mentor communication * Newsletters, videos, support material, Sway * Target setting, big questions, exemplar material * Stage 1, 2 and 3 support plus transition to ECT |
| **4 times per year (minimum)** | **Tutor visits – QA and support in placement training** |
| **Essential (subject):**    Subject specific mentoring  February  2024 | * Research informed practice for Subject mentoring (Hughes, H., 2021. *Mentoring in Schools: How to become an expert colleague-aligned with the Early Career Framework*. Ch. 3 Demonstrate good subject and curriculum knowledge Crown House Publishing Ltd. * Strategies for modelling and instruction * Embedding subject-specific Big Questions in weekly mentoring meetings |
| April 2024 | * Final assessment processes, target setting and moving trainees forward towards ECT * Preparing trainees for ECT and opportunities in School |
| **Essential (Professional Mentor Development)**  November 2023 – May 2024 | * The role of the professional tutor/mentor * Supporting subject mentors * Quality assurance/ utilising additional support |

**Embedding**

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| **Embedding 1**    Available Spring Term 2024  Effective Mentoring  Mentoring and Coaching  Coaching and Mentoring Conversations | * The difference between mentoring and coaching. Lancer, N., Clutterbuck, D. and Megginson, D., 2016. *Techniques for coaching and mentoring*. Routledge. Garvey, B, Megginson, D and Stokes, P., 2018. *Coaching and mentoring: Theory and practice*. Sage. * Understanding directive, facilitative coaching and instructional coaching? Deconstructing high quality examples of coaching practice |
| **Embedding 2**  Available Summer Term 2024 | * Learning to Lead- Subject Mentor to Professional Mentor |

**Enhancing**

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| **Enhancing 1**  Experienced Subject Mentors/ Professional Mentors  From Summer 2024 | Accreditation for Experienced Subject Mentors/ Professional Mentors  Campus launch event, digitalised asynchronous content |