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| **Focus/ When**  | **Content**  |
| **Essential (generic):**  Being a Birmingham Newman Mentor Wed  27th Sept 4.00 – 5.30pm School Direct (Online)  | 2023-4 Birmingham Newman Mentoring (briefing, curriculum, being a mentor in SE1) * Role of a Birmingham Newman Mentor
* The curriculum and the ITT CCF
* Using Big Questions
* NCCAT
* Target setting and feedback - Purpose, practice, impact, issues
* Trainee Teacher Recruitment, interview process and questions.

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| Wed 4th Oct 3.00-5.00pm   Core (Face to face)  |
| Autumn Term 2023  | October (sent ahead of SE1 commencement): * Video- starting placement, changes from last year
* Dates for Calendar
* SGP761: The first assignment; Protected Characteristics.
* Mentor training roundup from training on 4th October.
* Microsoft Teams and document sharing.
* Documentation snapshot: Weekly reflections/Mentor
* Placement meeting form.
* Focus week (ITAP pilot): Students reflecting on 'teacher identity'.

November: * Video Update: MPR/EPR process and observation forms.
* Dates for the Calendar.
* Virtual mentor drop-ins.
* Reminder of Stage 1 expectations.
* Mid-point and end-point review process.
* Documentation snapshot: Lesson plan.

December: * Video Update: End of placement details, thank you!.
* Dates for the Calendar.
* E-portfolio; stage 1 expectations/evidence
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| Wed 17th Jan 2024 4.00 – 5.30pm School Direct (Online)  | Stage 2 and second school placement * Role of a Stage 2-3 Birmingham Newman Mentor
* NCCAT – stage 2/3
* Holding difficult conversations, the importance of clarity with target setting
* Raising concerns and working with the provider
* Review curriculum and Big Questions

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| Wednesday 24th Jan 2024  3.00-5.00pm  Core (Face to face)  | Stage 2 and 3 - moving from SE1 to SE2  * Stage 2 and second school placement
* Role of a Stage 2-3 Birmingham Newman Mentor
* NCCAT – stage 2/3
* Holding difficult conversations, the importance of clarity with target setting
* Raising concerns and working with the provider
* Review curriculum and Big Questions
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| Ongoing  | * Mentor communication
* Newsletters, videos, support material, Sway
* Target setting, big questions, exemplar material
* Stage 1, 2 and 3 support plus transition to ECT
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| **4 times per year (minimum)** | **Tutor visits – QA and support in placement training** |
| **Essential (subject):**  Subject specific mentoring  February 2024  | * Research informed practice for Subject mentoring (Hughes, H., 2021. *Mentoring in Schools: How to become an expert colleague-aligned with the Early Career Framework*. Ch. 3 Demonstrate good subject and curriculum knowledge Crown House Publishing Ltd.
* Strategies for modelling and instruction
* Embedding subject-specific Big Questions in weekly mentoring meetings
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| April 2024  | * Final assessment processes, target setting and moving trainees forward towards ECT
* Preparing trainees for ECT and opportunities in School
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| **Essential (Professional Mentor Development)** November 2023 – May 2024   | * The role of the professional tutor/mentor
* Supporting subject mentors
* Quality assurance/ utilising additional support
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**Embedding**

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| **Embedding 1**  Available Spring Term 2024Effective Mentoring Mentoring and Coaching Coaching and Mentoring Conversations   | * The difference between mentoring and coaching. Lancer, N., Clutterbuck, D. and Megginson, D., 2016. *Techniques for coaching and mentoring*. Routledge. Garvey, B, Megginson, D and Stokes, P., 2018. *Coaching and mentoring: Theory and practice*. Sage.
* Understanding directive, facilitative coaching and instructional coaching? Deconstructing high quality examples of coaching practice

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| **Embedding 2** Available Summer Term 2024   | * Learning to Lead- Subject Mentor to Professional Mentor
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**Enhancing**

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| **Enhancing 1** Experienced Subject Mentors/ Professional Mentors  From Summer 2024    | Accreditation for Experienced Subject Mentors/ Professional Mentors  Campus launch event, digitalised asynchronous content  |