



Birmingham
Newman
University

Your home at
**Birmingham Newman
University**



Cofton, Maryvale,
Littlemore & Oxford Halls

ACCOMMODATION AND APPLICATION
INFORMATION FOR NEW STUDENTS

Living at Newman

If you live at home during your studies, it can be harder to make the most of your university experience. If you are living in halls of residence, student life is all around you.

Newman has a great social scene with an active student community set up to ensure you have a fun time alongside your studies.

Access to Facilities

Not all university halls are close to the university, but at Newman you will be living directly on campus. All the facilities on-site are easily accessible to you, if you fancy an early morning gym workout or a late-night study session then everything is only a stone throw away. Plus no early morning commute, you can roll out of bed for your 9am lecture!

Lifelong Friends

Strong friendships are built at university that will last a lifetime. When you first come to halls you will meet people from all walks of life, but everyone will be in the same position, and you will be able to support each other in this new chapter of your lives.

Sports Centre

The University Sports Centre is open 7 days a week. The facilities include a recently refurbished Cardio Suite, Sports Performance Suite and Squash Courts, which enable our members to achieve a broad range of fitness goals.

Places for Worship

Newman University has a Chapel, Multi- Faith Prayer room and a Quiet Room for reflection. All are located along Chapel Gallery Walk and are open at all times. The Multi-Faith Prayer Room is permanently available and includes wudu facilities. A programme of events is held throughout, and all are welcome to attend.

- ON-SITE LOCATION
- CHOICE OF BEDROOM WITH SHARED BATHROOM, STANDARD EN-SUITE, DELUXE EN-SUITE (INCLUDING LIVING SPACE) OR A ONE BEDROOM SELF-CONTAINED FLAT
- FREE GYM MEMBERSHIP FOR ALL RESIDENTIAL STUDENTS (NEWMAN UNIVERSITY SPORT & FITNESS CENTRE) - SIGN-UP BY END OF OCTOBER
- ELECTRICITY AND HEATING PROVIDED (HEATING MAINTAINED AT A CONSTANT TEMPERATURE)
- UNLIMITED ACCESS TO A 24/7/365 MENTAL HEALTH AND COUNSELLING CONFIDENTIAL TELEPHONE HELPLINE AND UP TO 6 SESSIONS OF TELEPHONE COUNSELLING
- POSSESSIONS INSURANCE
- NO CHARGE FOR WI-FI
- ALL ROOMS ARE NO-SMOKING
- SELF-SERVICE LAUNDRY ON-SITE
- 51 WEEK LICENCES AVAILABLE AT A REDUCED COST
- OUT OF HOURS TEAM ON CALL OUTSIDE OFFICE HOURS



Mental Health Support

As part of your accommodation package, we have arranged for a 24/7/365 mental health and counselling telephone helpline and up to 6 sessions of telephone counselling available for students if required.

This supports the current provision in place at Birmingham Newman University (helping to reduce waiting lists), as well as covering the out of hour's support and when students are off campus.

The service provides:

- Unlimited access to a 24/7/365 mental health and counselling (BACP accredited) confidential telephone helpline, which includes a translation service in over 200 languages. Answered by an experienced counsellor or therapist, who will offer support for a variety of issues including health & lifestyle (i.e. mental health, physical health, addiction such as gambling or alcohol, terminal illness), student life (i.e. stress & anxiety, exam worries, housing, harassment, managing change) and home life (i.e. Relationships, family issues, identity, childcare, bereavement)
- 24/7 critical and traumatic incident telephone support
- Medical information telephone helpline
- Legal information telephone helpline
- Debt and financial information (which includes additional support from Step Change – the debt charity)
- Online health and wellbeing portal & health e-hub mobile app (for a variety of advice and support including health checks, nutritional advice, financial wellbeing, expert health/wellbeing information)
- Up to 6 sessions of structured telephone counselling, including telephonic CBT counselling, per student, per issue, per year
- Online counselling, including online CBT & trauma courses
- Full triage, assessment and case management protocols
- Self, lecturer and personal tutor referrals / physiotherapy referrals
- Coverage for spouse/partner and dependents within HMRC guidelines
- Family advice line

Student Support Services

The Student Support Services Team and Accommodation Team are available to support students during office hours.

Residential Advisors will be available for all students in halls outside of office hours and they are first aid and mental health trained.

There is 24-hour university security team on-site who are available 365 days a year.



Being in Birmingham

Located at the heart of the United Kingdom, Birmingham is one of the UK's most desirable places to study, work and play. Birmingham is a truly cosmopolitan city bursting with creativity and a lively atmosphere.

As Britain's second largest city and home to over 65,000 students it offers cultural diversity through its vibrant underground arts scene, worldwide iconic shopping centres and exciting nightlife. There's always something to discover in the city at the heart of the UK.

Birmingham Newman University is located in Bartley Green, 7.5 miles outside of the city centre. Our location is ideal for those who like to get away from the hustle and bustle of inner-city life, but we are only just over twenty minutes from Birmingham City Centre on the bus.

Bartley Green is a quiet and leafy suburb, with a selection of local shops and amenities nearby including an ASDA supermarket.

For students who don't wish to go into the city centre, Northfield and Halesowen have shopping centres for your everyday needs, both a short bus ride away.

Harborne and Selly Oak are also close by, and are popular with students for nights out with a range of bars and restaurants.

For up to date information on public transport links visit: www.networkwestmidlands.com



- NATIONALLY REKNOWNED SHOPPING IN THE BULLRING, SELFRIDGES AND THE MAILBOX
- A MULTITUDE OF THEATRES AND MUSIC VENUES SHOWCASING THE LATEST TALENT
- INDULGE IN ART, HISTORY AND HERITAGE AT A NUMBER OF VENUES INCLUDING BIRMINGHAM MUSEUM AND ART GALLERY, IKON GALLERY AND THE NATIONAL TRUST BACK TO BACK HOUSES.
- HOME TO BIRMINGHAM CITY AND ASTON VILLA FOOTBALL CLUBS AND WARWICKSHIRE COUNTY CRICKET CLUB'S HOME GROUND OF EDGBASTON HOSTS INTERNATIONAL TEST MATCHES
- GREEN SPACES AND MORE CANALS THAN VENICE. ENJOY WALKS AND CYCLE RIDES IN A VARIETY OF PARKS AND NATURE RESERVES.



Accommodation Overview

As a prospective student at Birmingham Newman University, you can contact the Accommodation Office to obtain assistance in finding suitable accommodation.

If you wish to apply for on-campus accommodation in halls of residence, you will be required to complete the application form and you will be sent a link to MS Forms in order to do so electronically.

If you are interested in accommodation off-campus in a shared student flat or house, in family accommodation, or sharing a house with a landlord, please contact the Accommodation Office who will be able to provide you with a list of contacts, dependent on availability. Unfortunately, it is not possible to recommend properties and it is the responsibility of individuals to contact landlords and view prospective accommodation.

Cofton Hall

104 deluxe en-suite bedrooms (in flats of 6 with shared living space comprising of a kitchen, dining and lounge area)

2 en-suite accessible rooms (in flats of 5 with shared living space comprising of a kitchen, dining and lounge area)

2 self-contained flats (1 bedroom with bathroom, kitchen, dining and lounge area)

Maryvale, Littlemore & Oxford Halls

There are a range of accommodation types in Maryvale, Littlemore and Oxford halls.

Hall	Shared bathroom bedroom	Standard en-suite bedroom	One-person flat
Maryvale Hall	63	14	6
Littlemore Hall	10	1 (accessible)	2
Oxford Hall	0	4	0



Bedrooms and Communal Areas in Maryvale, Littlemore and Oxford Halls

The bedrooms with a shared bathroom in the existing halls of residence are sole occupancy study rooms with hand basin and shared bathroom facilities. The standard en-suite rooms in halls of residence are sole occupancy study bedrooms with a private bathroom. The flats are self-contained and comprise of a bedroom, bathroom, lounge and small kitchen area. Each room is furnished with a bed, bedside table, fixed wardrobe/cupboards, desk, chair, easy chair, mattress cover, curtains and a waste bin.

There are shared kitchens in halls of residence which include two fridges, two freezers, two cookers, a microwave, a toaster, a kettle, a lockable cupboard space and seating area. There is a food court on site which is open Monday to Friday and a local convenience store located near to the campus.



Bedrooms and Communal Areas in Cofton Hall

Flats contain deluxe en-suite sole occupancy bedrooms for six students with a shared open plan living space. Each type of bedroom and flat in Cofton Hall contains a small double bed (120 x 190cm), desk, chair, spot lighting, mirror in pod, integrated wardrobe and an en-suite bathroom. The living space comprises of a kitchen, lounge and dining area. This includes a table and chairs for six, sofas for six, LCD screen, fridge, freezer, integrated cooker, toaster, microwave and kettle.

There are two flats for five students on the ground floor with each containing one accessible room with wet room and a shared open plan living space comprising of a kitchen, dining and lounge area.

The one bedroom deluxe flats comprise of a bedroom, bathroom and kitchen/living space and contain the same furniture as the 6 bedroom flats including a sofa, LCD screen, table/chairs and kitchen appliances.

You can ask to be allocated a flat with friends and the group can be mixed gender or single gender as preferred.

LCD Screens

The LCD screens are for use with ipad, laptop and DVD and not as a TV.

TV Access

Students are required to pay for their own TV licence in halls of residence. Please see the website for further information: [Check if you need a TV Licence.](#)



Bedding Packs

Students are required to bring their own bedding, towels, coat hangers and any kitchen utensils they require. Students are able to hire a bedding pack upon request at £25.00 each from the Housekeeping department dependent on availability, with £15.00 being refunded when the bedding pack is returned in good condition. Bedding packs include: 2 sheets, 2 pillows with shams, 1 duvet and cover, 1 matching pillow case, 1 white pillow case, 2 medium size towels and 6 coat hangers.



Parking

Residential students in halls of residence and their guests are NOT allowed to use the car parks on-site or the Bartley Green Sailing Club car park at any time unless they are in receipt of a blue badge. Free on street car parking is available in the surrounding area.

A covered cycle rack is situated just outside the entrance to Oxford Hall.

Application Process

Priority for halls is given to new first year and foundation year students and accommodation is guaranteed providing the applicant applies for accommodation between the launch date in April and the deadline date of Friday 7 June 2024. However the type of accommodation cannot be guaranteed to applicants who apply during this period, and they may not be offered their first choice at this stage.

Accommodation is allocated on a receipt of application basis so application should be returned as soon as possible as availability cannot be guaranteed to later applicants.

Applicants are asked to include on their application form if they have any access needs or specific requirements. Applicants may request a quiet flat, mixed or single gender flat which will be dependent on availability.

The link to the Application Form to be completed in Microsoft Forms will be sent to all applicants by the Admissions Team in April.

New students will be advised that their application has been received and a room provisionally reserved pending their place on the course being achieved. New students will be informed regarding the result of their application by the end of August (where possible). First year, HEADstart and PGCE students are required to make payment of a £250 deposit as soon as they have received the accommodation confirmation e-mail and by the specified date in order to confirm their room.

Registration

Foundation and first year may move into their room in the halls of residence on the Sunday before Welcome week. Students will need to provide their payment details for their hall fees by the specified date prior to arrival.

PGCE students may move into their room on the weekend prior to the start of the academic year but will need to provide their payment details for their hall fees by the specified date prior to arrival.



Contracts & Costs

The licences for new students living in Cofton, Maryvale, Littlemore and Oxford Hall will cover the periods as detailed below, and include the Christmas and Easter vacation periods:

Licence Length 2024/25

Cohort	Period of Licence	Number of weeks
Foundation/First Year Student	Monday 16 September 2024 - Friday 18 July 2025	44 weeks
Applied Humanities, Physiotherapy, Mental Health Nursing, Adult Nursing	Monday 2 September 2024 - Friday 11 July 2025	45 weeks
PGCE Students	Monday 2 September 2024 - Friday 4 July 2025	44 weeks
51 week students	Monday 2 September 2024 - Friday 22 August 2025	51 weeks

The costs for the appropriate licence length for each type of accommodation is shown below:

Licence Costs

Cohort	Shared bathroom bedroom	Standard en-suite bedroom	Deluxe en-suite bedroom	Standard one person flat	Deluxe one person flat
Year 1/Foundation/PGCE Student	£4840	£6468	£7260	£7568	£9240
Applied Humanities, Physiotherapy, Mental Health Nursing, Adult Nursing 1	£4950	£6615	£7425	£7740	£9450
51 week students	£5355	£7242	£8160	£8517	£10455

The charges are for a sole occupancy room on a self-catering basis, including electricity, heating costs and block possessions insurance cover.

This will be split into three payments to cover the licence period, with arrangements for the total annual payment being made prior to arrival. Students are responsible for the payment of their own television licence.

The student should indicate in the appropriate section of the application form their preferences and their second, third choice etc.

Students will need to complete the accommodation Licence to Occupy digitally and pay the accommodation deposit of £250.00 on the e-store

before a room can be allocated. Students will be required to set up a payment plan on-line by a specified date in August. Card payment details will be required for all three instalments and these payments will not be processed until the due date in line with Student Finance payments. If a student has any issues with providing payment details on-line, they should contact the Finance Office to discuss alternative arrangements.

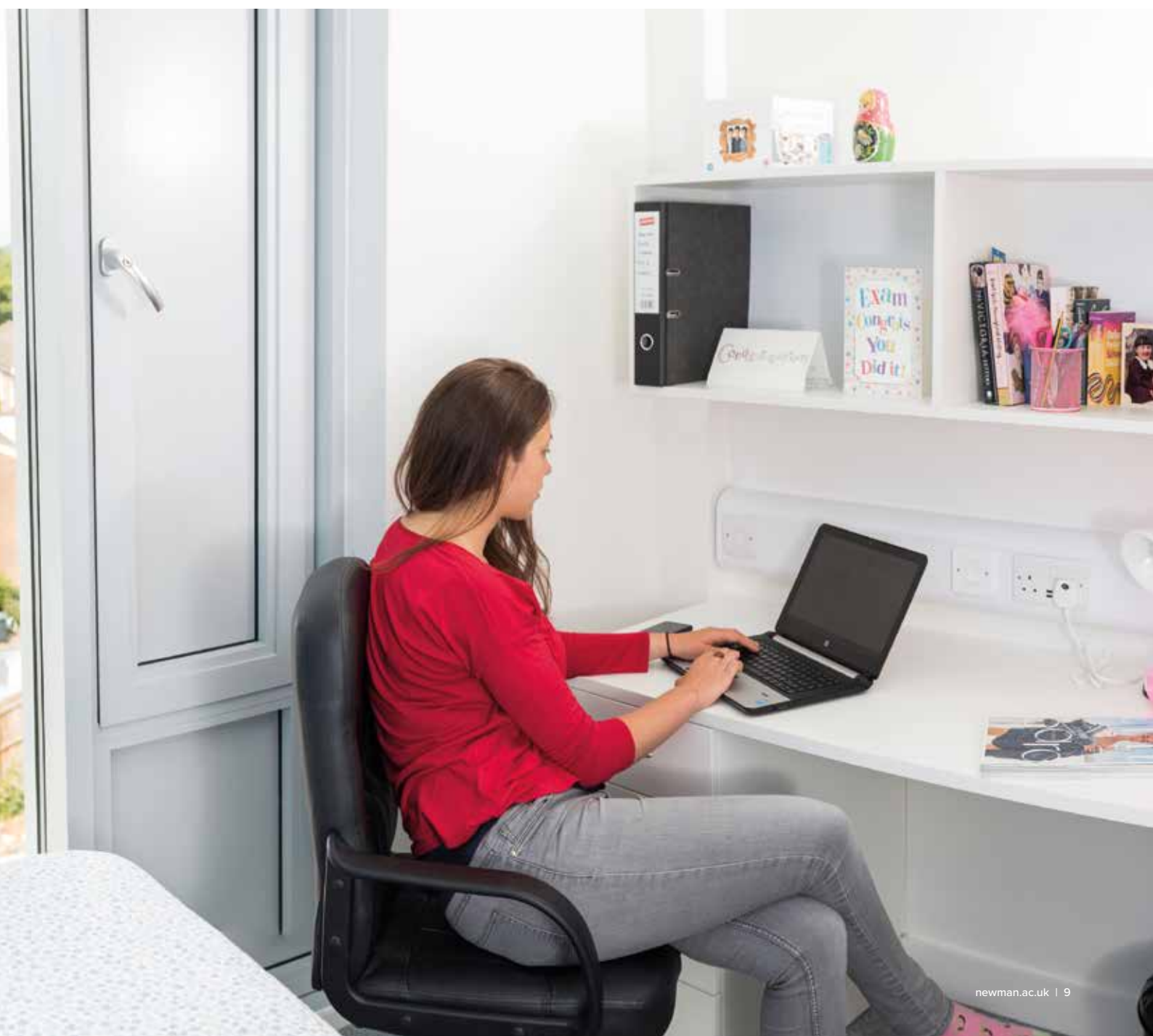
In the event of payment not being processed promptly due to a delay in payment from Student Finance, an amended payment plan will need to be negotiated with the Finance office.

If the application has been approved, the student will be required to sign and complete a Licence to Occupy electronically via DocuSign by a specified date in August which will also be signed by the Accommodation Manager.

The licence length will be dependent on the year and type of accommodation and will always include the Christmas and Easter vacation periods. The student will receive a copy of the signed Licence for their reference. Students are required to adhere to the Accommodation Licence and the rules and regulations laid out in the Accommodation Handbook available on the web-site prior to arrival.

Once the agreement has been signed this will commit the student to the full licence length including students who are undertaking school experience, work placement etc. Students will need to take this into account as no refunds will be made in the event of a temporary move out of accommodation during the period of their placement.

Please note that the Licence to Occupy will only be cancelled if the student suspends or withdraws from their course.



Payments & Fees

- Annual halls fee is split into three equal payments.
- Each instalment is payable on a specific date in line with when the funds are received from Student Finance England.
- Foundation and first year students will be required to set up a payment plan on-line for the three instalments by a specified date in August.

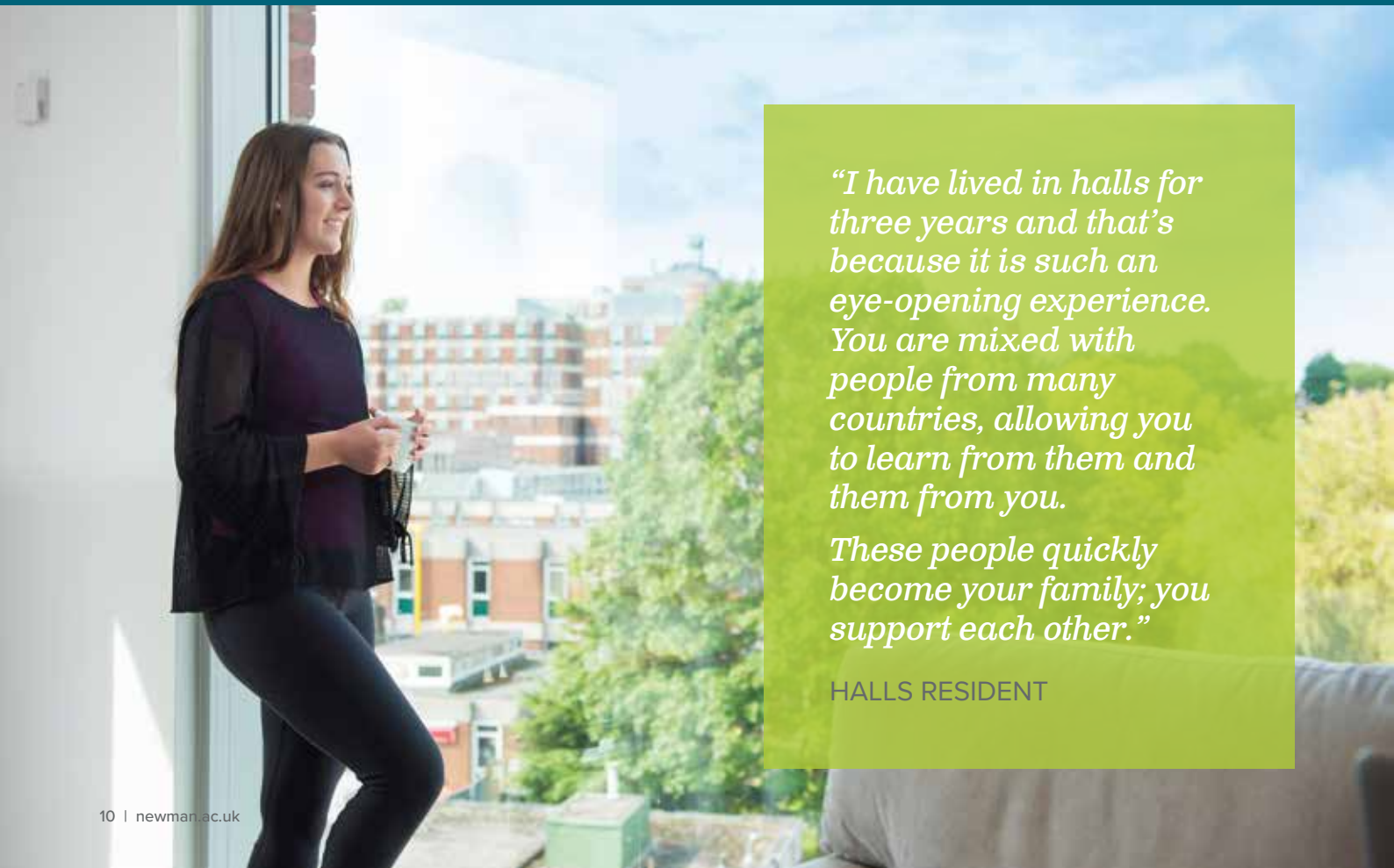
Payment of Deposit

An accommodation deposit of £250.00 will be payable prior to moving into halls of residence.

This is an additional amount to the three halls fees payments.

Accommodation Deposit

- The deposit will be held by the university as security in the event of damage to the bedroom and communal areas.
- The deposit will be repaid to the student when they finish their course or when they vacate their accommodation at the end of the academic year and are not living in university accommodation the following year.
- Deductions will be made for damage, items missing, non-return of keys etc, if applicable.
- Any damage caused throughout the academic year will be invoiced immediately and separately.
- If the student does not commence the course the accommodation deposit will be refunded to the bank account normally within 4 weeks
- The Finance office will normally process the refund within 8 weeks after the end of the Licence to Occupy period ends.



“I have lived in halls for three years and that’s because it is such an eye-opening experience. You are mixed with people from many countries, allowing you to learn from them and them from you.

These people quickly become your family; you support each other.”

HALLS RESIDENT

Code of Practice & Correspondence

Universities UK (UUK) Code of Practice for the Management of Student Housing

Birmingham Newman University has affirmed membership to the Code of Practice for the Management of Student Housing. The Code is concerned with the main principles and essential requirements for well managed student accommodation. It also should assist you in understanding both the standards and the procedures applying to your accommodation and your obligations as a tenant.

A full version of the UUK Code of Practice is available to download at: www.thesac.org.uk

The main elements covered by the Code are:

- Health and safety standards and procedures
- Maintenance and repair regimes
- Environmental quality
- Landlord and tenant relationship
- Student welfare
- Anti-social behaviour and disciplinary procedures
- Administration of, and compliance with, the Code

Further information regarding each of the above elements is included in the Accommodation Handbook which is available on the website for prospective students or on the intranet for current students.

Correspondence Regarding Accommodation

As all correspondence regarding accommodation is sent by e-mail, if you do not have access to the internet, printer or e-mail facilities, please advise the Accommodation Office so that information can be sent by post. Please ensure that you notify the Accommodation office if you change your e-mail address and that your e-mail account is set up to receive e-mails from www.newman.ac.uk.

An e-mail will be sent to all prospective students who have applied for accommodation once the application has been received. The student will receive their Licence to Occupy to complete via DocuSign once their place on the course has been confirmed.

For more information contact:

Karen Carter


Accommodation Manager

0121 387 4519


accommodation@newman.ac.uk



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 Follow us on [LinkedIn: birmingham-newman-university](https://www.linkedin.com/company/birmingham-newman-university)



Scan the QR code to visit the Accommodation web page.

In the case of any queries or for further information regarding accommodation, please contact the Accommodation Office.

Karen Carter

Accommodation Manager
0121 387 4519
accommodation@newman.ac.uk

In order to make payment arrangements, please contact the Finance Office.

Finance Office

finance@newman.ac.uk

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