# Volunteering Form 1

To be completed by student and submitted via the Pathways area of [My Career](https://mycareer.newman.ac.uk). Further instructions can be found in the [Newman Volunteering Award Handbook](https://www.newman.ac.uk/knowledge-base/newman-volunteering-award/).

You can access the [Privacy Notice – Newman Volunteering Award](https://www.newman.ac.uk/privacy-notices/).

|  |  |
| --- | --- |
| Name of Birmingham Newman University Student: |  |
| Volunteering Organisation name & address: |  |
| Brief description of tasks, duties and responsibilities undertaken: |  |

**Number of hours of volunteering undertaken**

|  |  |  |
| --- | --- | --- |
| **Type of Activity** | **Date** | **Hours** |
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| Total Number of Hours: |  |  |

I confirm that the information provided is accurate: Yes [ ]  No [ ]

Sign:

Print:

Date:

Once completed please upload this form to the relevant section of My Career – see handbook for further instructions.

 Birmingham Newman University Careers and Employability Service

careers@newman.ac.uk